No.	Category	Fee Charged US$	Due date
1.	Artistic Work (Tailor) Designer	25.00	Anniversary date
2.	Solo Artistic Music	25.00	Anniversary date
3.	Recording Studio	50.00	Anniversary date
4.	General Artwork	60.00	Anniversary date
5.	Producer of Craft/Materials/Artifacts	60.00	Anniversary date
6.	Craft/Artifact Seller	60.00	Anniversary date
7.	Wholesale Musical Items seller	60.00	Anniversary date
8.	Retail Musical items seller	25.00	Anniversary date
9.	Musical/Movies Importation (1-100)	150.00	Anniversary date
10.	Blank Items (Cassette/CD) (1-150)	15.00	Anniversary date
11.	Musical/Movies Import Above 100	Unit 0.10	During Transaction
12.	Blank Item (Cassette/CD) above 100	Unit 0.05	During Transaction

Procedure Notice

In keeping with section 10(i) of the Tax Code of Liberia, the Ministry of Finance has the sole authority to establish offices for the payment of tax, the filing of tax returns, collection of taxes, ect.. Hence, all fees collected pursuant to this Regulation are to be paid into the General Revenue Account at the Central Bank. It is unlawful for any Sector Ministry to directly collect on behalf of the Ministry of Finance.

MINISTRY OF INFORMATION CULTURE AND TOURISM

Spotlight on the various kinds of Fees Collections

REPUBLIC OF LIBERIA

MICAT

Culture Department Fees Collection Hand Book

Be Counted As A Nation Builder.

Pay Your fees for Cultural Enhancement"

...MICAT FEES SENSITIZATION CAMPAIGN...

REVENUE GENERATION FOR CULTURE DIVISION

On June 22, 1981, the Government of Liberia established a National Bureau of Culture and Tourism, amending Chapter 31 of the New Executive Law of 1972 for the creation of Chapter 85 to establish said Bureau. Chapter 85.4 calls for the Registration and Licensing of all Cultural related Institutions within the borders of Liberia.

In furtherance of this, the Department of Culture is pleased to announce the Following:

	A. Annual Registration and Licensing fees	
	1. Arts Form	**Fee Amount US$**
	Form	5.00
a.	Artistic Groups/Institutions	60.00
c.	Solo Artists	25.00
d.	Recording Studios	50.00
e.	Freelance Artists (Traditional)	35.00
f.	General Art Work	60.00
g.	Culture Groups/Institutions	60.00
h.	Art Designer (Tailor sewing per machine)	25.00
i.	Arts Groups/Institutions (Tailor Shops)	60.00
j.	Learning Institutions (School Reg.)	60.00
	2. Craft Work	**Fee Amount US$**
a.	Producer of Craft/Materials/Artifacts	60.00
b.	Sellers of Craft Materials/Artifacts	60.00
c.	Sellers of Musical Items (Wholesalers)	60.00
d.	Sellers of Musical Items (Retailers)	35.00
	B. Importation and Exportation Fees	
	1 Importation of Arts Materials (Musical Items, Movies of all types, etc.)	**Fee Amount US$**
a.	Recording items (Cassettes and CDs) ranging between;	
	i. 1-100 pieces	150.00
	ii. 101 pieces and above … per unit	0.10
b.	Blank items (Cassette and CDs) ranging between;	
	i. 1-150 pieces	15.00
	ii. 151 pieces and above… per unit	0.10
	2. Exportation of arts Materials (Musical Items, Movies of all types, etc.)	
a.	1-250 pieces	50.00
b.	251pieces and above …. Per unit	0.15
	C. Craft Materials	
	1. Importation of all types ranging between;	
a.	1-150 pieces	150.00
b.	151 pieces and above … per unit	0.20
	2. Exportation of Craft items ranging between;	
a.	1-150 pieces	50.00
b.	151 pieces and above … per unit	0.20

Permits for International Artistic Performance

The Ministry of Information, Culture Affairs and Tourism through the Department of Culture will grant permit to individuals and institutions wanting to bring in international Artist (S) who shall conform to the following:

A. Non Charitable Group

I. Write a formal application one week to the arrival and staging of the program indicating the following:
   a. Name of Individuals (S)/Group Artist (S)
   b. Place of Origin/Nationality and Copy License there from and
   c. Location of interned program and how long will he/she/they stay in Liberia

II. Obtain a permit under the below category:
   a. Individual artist …… US$350.00
   b. Group artist …….…… US$500.00

III. Must work with local counterpart (s) with memorandum sign between and amongst the parties and approved by the Ministry of Information, Culture Affairs and Tourism

B. Charitable Group

IV. Those who fall under such should and must abide by rule 1 and 3 to enable the Government monitors exactly what the intended purpose is.

BENEFITS:

1. Letters of Accreditation and Certification.
2. MICAT will provide training and capacity building programs (workshops, seminars, etc.) for Artists and Cultural Practitioners duly registered.
3. All registered Artists groups and Unions will benefit from MICAT formulated programs for the exhibition and promotion of their activities.
4. MICAT will provide protection by strengthening the Copyright law of 1997.
5. MICAT intend to provide support for Cultural Programs/Activities in Public and Private Sectors through subsidies/Modest Financial support through the union with due regard to resource constraint.

Fees are not negotiable
Pay your fees for a better Liberia

Be a part of positive change