

Model Schools Recruitment – Ministry of Education Opens Application for Key Education Roles

The Ministry of Education is pleased to announce a nationwide recruitment process for qualified, committed, and passionate professionals to serve in the newly constructed Model Schools in Bong, Nimba and Margibi Counties.

This competitive recruitment exercise is part of the Ministry's ongoing effort to improve educational standards and ensure quality instructional delivery in our classrooms.

Date of Issue: August 3, 2025

Application Deadline: August 15, 2025 at 5:00 PM

Duty Station: Nimba, Bong and Margibi

Available Positions:

Administrative Roles:

- Principal
- Vice Principal for Administration (VPA)
- Vice Principal for Instruction (VPI)
- Vice Principal for Student Affairs (VPSA)
- Registrar
- Guidance Counselors
- Academic Positions

Subject instructors are needed in the following disciplines:

- Mathematics
- Language Arts
- Biology
- Physics
- Chemistry
- Economics
- History
- Geography
- Civics
- Agriculture
- Computer Science/ICT
- Religious Education

- Laboratory Demonstrators
- Support Staff
- Janitorial Staff
- Security Personnel

Eligibility Criteria:

Minimum Qualifications:

Administrative Roles (Principal & Vice Principal): Master of Education (M.Ed.); demonstrated evidence of 5 or more years of administrative and teaching experience at the secondary level or related experience required.

Registrar: Associate's Degree, (BA/BSc preferred) Business Education, or equivalent; demonstrated evidence of 2 or more years of experience facilitating the enrollment and reporting requirements for students or related experience required.

Guidance Counselor: Associate's Degree (BA/BSc preferred) in Psychology, Sociology, Social work or Counseling.

Demonstrated evidence of 2 or more years of experience supporting students' personal, academic, and career development.

Instructor Roles: BA, BSc, or (Master of Education -M.Ed. preferred); demonstrated evidence of 5 or more years of teaching experience in a subject area at the secondary level.

Laboratory Demonstrators: BSc or (Master of Education -M.Ed. preferred) in a relevant science field with demonstrated evidence of 2 or more years of experience in laboratory teaching.

Support Staff: High School Diploma or related experience.

Application Submission & Selection Process:

Interested applicants must submit the following documents:

Letter of Interest, clearly stating the position applied for and the preferred duty station (county).

Updated Curriculum Vitae (CV).

Copies of academic degree(s).

Copies of professional certifications, trainings, or commendations.

All applications must be submitted via email to: **<https://moemodelschools.org>**

Alternatively, hard copies may be delivered to the County Education Offices in Bong, Nimba and Margibi for applicants residing in those counties.

The Letter of Interest should be addressed to:

Deputy Minister for Instruction

Ministry of Education (MoE)

EJS Ministerial Complex, Congo Town, Monrovia

Submission Locations:

1. Online: <https://moemodelschools.org/>
2. Central Office: **Ellen Johnson Sirleaf Ministerial Complex, Congo Town, Monrovia**
3. Counties: **Through your County Education Officer (CEO) for onward submission to the Central Office**

Important Notes:

Applications will undergo a transparent and merit-based review process.

Only shortlisted candidates will be contacted.

Notification will be made via email or phone.

Qualified female candidates and educators with training in inclusive and learner-centered education are strongly encouraged to apply.

The Ministry is an equal opportunity employer. If you are looking to continue your teaching career in a challenging and rewarding role within our school, then we want to hear from you. Come and join us on this exciting journey to help every child in our school reach their potential.

Ministry of Education – Mission Statement

The Ministry's mission is to provide quality and affordable education for all, while preparing future leaders capable of driving national development, protecting Liberia's cultural heritage, and fostering socio-economic growth and sustainability.

Contact & Information:

Website: www.moeliberia.com

Facebook: **Ministry of Education – Liberia**

Hotline: 1416

Signed:

J. Maxime Bleetahn

Director of Communications & Public Relations

Ministry of Education – Republic of Liberia - 0777-212197 OR 0886-565-264